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|--------------------|-----------------|---|------------------------------|-------------|
| <b>Section 001</b> | <b>Tuesday</b>  | <del>8:00-10:50 AM</del> <b>9:00-10:50 AM</b> | <b>Room 2460-CCPA Online</b> | <b>3 cr</b> |
| <b>Section 002</b> | <b>Thursday</b> | <del>8:00-10:50 AM</del> <b>9:00-10:50 AM</b> | <b>Room 2460-CCPA Online</b> | <b>3 cr</b> |

Instructor:

Joshua Gallagher, Stage Design Graduate Candidate  
Office: CC 2445

E-mail: gallagju@ucmail.uc.edu  
Phone: (570)-336-0376

**One-on-One/Office Hour Slots** (additional meeting times may be scheduled outside of your required one-on-one within the following hours):

Mon: 4pm-5pm                      Tues: 11am-12pm                      Thurs: 11am-12pm                      Fri: 3pm-4pm

*Based on original class syllabus by Mark Halpin*

**Class Objective:**

Stage Design Graphics II is dedicated to providing students with the basic tools, techniques, and understanding necessary to read, comprehend, and graphically communicate technical drafting. This will be done via exercises in hand drafting, beginning with basic concepts, moving into drawings of abstract and real elements, and culminating in groundplans.

**Class Format:**

In order to comply with social distancing guidelines, this class will be taught in a hybrid online and in person format.

The lecture portion of the class will be held online live via Cisco Webex on Canvas. These sessions will include an in-class critique of the previous assignment, followed by a lecture/demonstration of new concepts, and conclude with a description and explanation of the corresponding assignment. Classes will be recorded for reviewing.

Additionally, each student will schedule a ten minute in-person meeting with the instructor (a “one-on-one”). In these individual meetings the instructor will review and provide feedback on assignments in progress.

**Referenced Text:**

Our class is based on and will use exercises from:

Drafting for the Theatre Second Edition  
by Dennis Dorn and Mark Shanda

For those who will continue drafting this is a highly recommended purchase. For this class, I will be posting the necessary materials online and it is therefore not a “required” purchase.

Other recommended texts:

Drawing Scenery for Theater, Film, and Television  
by Rich Rose

Design Drawing  
By Francis D. K. Ching and Steven P. Juroszek

**Materials:**

- Architects’ Scale Rule (not Engineers’) \*
- 36” T-Square (Do not get a shorter one) \*
- 45°/90° Triangle and 30°/60°/90° Triangle
- 8” clear plastic (8” to 12”) \*
- Small triangle for lettering (*optional*)
- Circle Template
- Bow Compass (good one, not the kind that slips over a pencil)
- Eraser Shield
- French Curve or set (*optional*)
- 2 Lead Holders \*
- HB and 2H lead: Staedtler/Mars and Sanford Turquoise are good quality brands
- Lead Pointer
- Eraser: Pink Pearl or Staedtler/Mars white are good brands \*
- Dry Cleaning Pad
- Drafting Brush
- Drafting tape
- Paper: Clearprint 1000H Drafting Vellum or equivalent, either roll or pad – for the majority of this class you’ll be working on 18”x24” sheets.
- Light weight trace or Canary paper for roughs (aka “bumwad”)

\* Your essentials. Please do not share with another current student.

**A note on sharing materials:** The cost of the above materials can add up. I often encourage students to share materials with each other or borrow/purchase them from another student who has already taken the class. If you choose to share or acquire materials from fellow students please do so mindfully (ie SANITIZE).

**Additional Requirement:**

Since course materials will now be online you will need printer access to print assignments which you will use as templates for your drawings.

**Grading Breakdown:**

|                     |                            |                  |
|---------------------|----------------------------|------------------|
| Project 1           | Lettering Work Pages       | 6pts             |
| Project 2           | Tool Use (Lines/Shapes)    | 9pts             |
| Project 3           | Orthographic Projections   | 9pts             |
| Project 4           | Abstract Block             | 9pts             |
| Project 5           | Sectioning                 | 9pts             |
| Project 6           | Dimensioning and Notation  | 9pts             |
| Project 7           | Scenic Unit (From Sketch)  | 12pts            |
| Project 8           | Flat/Platform Drafting     | 12pts            |
| Project 9           | Groundplan                 | 15pts            |
| Quizzes             | 10 Single Question Quizzes | 10pts (1pt each) |
| <b>TOTAL POINTS</b> |                            | <b>100pts</b>    |

**How Projects Are Graded:**

Each project will be evaluated on three factors each given equal weight. They are:

**Layout:** This includes neatness, borders, and how objects relate to each other on the page

**Lines:** Specificity and consistency of line use as well as proper weights, as well as lettering

**Content:** Accurate completion of the assignment itself

**Late Assignments:** Assignments are due at the top of the next class for critique unless otherwise stated. Please turn your assignments into my mailbox outside the design lab prior to the 8 am class start time. Assignments turned in after class, but within the due date will lose a half point.

Assignments turned in within a week of the due date will lose one point. Assignments turned in a week late will lose two points and an additional point each week after that.

*In the event that campus is closed or you are unable to come to campus, projects will be submitted digitally via Canvas.*

**Please note: projects will require a significant amount of outside work and access to the design lab is limited; each of you should establish a work place in your home.**

**Quizzes:**

There will be ten single question quizzes, one each day starting the second meeting of class. The quiz will be available via the quiz function on Canvas from 7:00 am – 11:59 pm each class day. Each week’s question will reflect a concept from the previous week’s lesson.

**Attendance:**

As this is a studio class involving demonstrations and in-class mentoring, attendance at every class is imperative. As TD&P students you are expected to be at all classes unless prior arrangements have been made. (Prior does not mean 5 minutes before class). Classes missed with the permission of the instructor for officially sanctioned OMDA events AKA Conferences, Symposiums, Guest Speakers and the like will not be counted against the student; however, the student is still responsible for the material missed, or due in their absence. **Not having your materials will constitute an absence**, as will being tardy 3 times. Tardy consists of being 15 minutes late or less; over 15 minutes late will be counted as an absence.

More than 2 unexcused absences will result in the lowering of your FINAL GRADE by 1 letter grade and an additional grade for each absence thereafter.

Attendance will be taken at the top of each online lecture.

Lectures may include some in class work so please ensure you at least have lead holders with lead, an eraser, and your scale rule handy for each class. Not having your materials will constitute as a absence.

Attendance at scheduled one-on-one meetings is mandatory each week. Meetings can be rescheduled or moved to an online format with prior arrangements. Please bring the materials required to complete your assignment to your individual meetings.

**Design Lab Use:**

The design lab is a shared space for TD&P students across disciplines; please keep the space clean. The room is to remain closed and locked when not in use. If you are the last to leave please turn off the lights and close the door. **Drawing tables are for drawing only!** Put a cutting mat or chip board under your work if you are cutting or painting. Food and drink (other than water) must be kept at the front or the back of the room.

Faculty, staff, graduate students, and select upperclassmen have keys to this room. They may grant you access at their discretion. I will open up the lab during scheduled one-on-one times to allow for students to work on projects. Additionally, you may use the lab while I instruct the opposite section (ie. students in Thursday's class may work while I teach on Tuesday and vice versa).

**Accessibility:**

If you have a disability (e.g., visual impairment, hearing impairment, physical impairment, communication disorder, and/or specific learning disability, etc.) which may influence your performance in this course, you must meet with the Accessibility Resources Office to arrange for reasonable accommodations to ensure an equitable opportunity to meet all the requirements of this course. If you require accommodations due to disability, please contact Accessibility Resources at 513-556-6823, Campus Location: 210 University Pavilion

**Title IX:**

See attached document regarding campus policy and resources.

**COVID-19:**

Please wear your mask to one-on-one meetings. We will be observing social distancing to the best of our abilities during these sessions. If you are feeling unwell/experiencing symptoms please cancel and we will reschedule or set up a remote meeting. Also please refrain from using the design lab or other shared spaces if you are feeling unwell. Wipe down work stations between use. The design lab's occupancy is eleven people. Please observe any University curfews.

Check your email and [uc.edu/publichealth](http://uc.edu/publichealth) regularly for updates regarding the campus response and any changing policies.

**Stage Design Graphics II Calendar**

Calendar and projects are subject to change at the instructor's discretion based off the perceived needs of the class.

**Week 1 (Jan 12<sup>th</sup> or Jan 14<sup>th</sup>)**

- Lecture: Introduction to class, syllabus, text, and workspace. "Why hand drafting?" Intro to tools.
- Assignment: Acquire class materials and supplies. Respond to One-On-One Meeting Survey.

**Week 2 (Jan 19<sup>th</sup> or Jan 21<sup>st</sup>)**

- Lecture: Language of lines: vocabulary, line weights and conventions, guide lines, hand lettering.
- Text Reference: Chapters 3 & 4
- In class work: Lettering practice
- Quiz 1
- Assignment: Project 1 – Lettering Worksheets. Print "Graphics 2 Scale Ruler Practice"

**Week 3 (Jan 26<sup>th</sup> or Jan 28<sup>th</sup>)**

- Lecture: Basic tool use, reiteration of line weight conventions
- Text Reference: Chapter 4
- Quiz 2
- Assignment: Project 2 – Shape Drawing Worksheets. Print and cut out "Graphics 2 Glass Box". Print "Graphics 2 Orthographic Projection Practice"

**Week 4 (Feb 2<sup>nd</sup> or Feb 4<sup>th</sup>)**

- Lecture: Orthographic Projections: different projection systems, multiview projection, explanation of orientation and meaning of Top, Front, and Side views
- Text Reference: Chapter 7
- In Class Work: Orthographic Projection Worksheets
- Quiz 3
- Assignment: Project 3 – Orthographic Projection Worksheets. Pick up widget/bring to lecture

**Week 5 (Feb 9<sup>th</sup> or Feb 11<sup>th</sup>)**

- Lecture: Review of Views, translating a real 3D object to 2D, plate layout and title blocks
- Text Reference: Chapter 7 & 3
- In Class Work: Identify Views
- Quiz 4
- Assignment: Project 4 – Widget Drawing. Trade widget/bring to lecture. Print "Graphics 2 Sections Practice".

**Feb 16<sup>th</sup> – Reading Day** (no class or one-on-ones this week *as long as class remains on schedule*)

**Week 6 (Feb 23<sup>rd</sup> or Feb 25<sup>th</sup>)**

- Lecture: Sections, what they are, rules of use, types
- Text Reference: Chapter 8
- In Class Work: Section Worksheets
- Quiz 5
- Assignment: Project 5 Widget Drawing with Section. Print "Graphics 2 Dimension Practice".

**Week 7 (March 2<sup>nd</sup> or March 4<sup>th</sup>) (SETC)**

- Lecture: Dimension and notation guidelines and best practices
- Text Reference: Chapter 6
- In Class Work: Dimensioning practice worksheet
- Quiz 6
- Homework: Project 6 – Worksheet 6.4 (Lampost). Return widget

**Week 8 (March 9<sup>th</sup> or March 11<sup>th</sup>) (USITT Week 1)**

- Lecture: Putting everything so far together: developing a scenic unit (“Snoopy doghouse”) from a rough sketch alone, incorporating Front, Side, Top and Section views, dimensioning and notes.
- Quiz 7
- Assignment: Project 7 – Scenic Unit (doghouse)

**Week 9 (March 16<sup>th</sup> or March 18<sup>th</sup>) (USITT Week 2)**

- Lecture: Construction drawings for flats and platforms
- Text Reference: Chapters 19 & 20
- Quiz 8
- Assignment: Project 8 – Flats and Platforms

**March 24<sup>th</sup> – Reading Day** (*no class or one-on-ones this week as long as class remains on schedule*)

**Week 10 (March 30<sup>th</sup> or April 1<sup>st</sup>)**

- Lecture: Groundplans, their functions and conventions
- Text Reference: Chapter 16, USITT Graphic Standards
- Quiz 9
- Assignment: Start Project 9 - Groundplan

**Week 11 (April 6<sup>th</sup> or April 8<sup>th</sup>)**

- Lecture: The Designer’s Drawing Packet: Grounplan, section, and elevations
- Quiz 10
- Assignment: Complete Project 9 - Groundplan

**Week 12 (April 13<sup>th</sup> or April 15<sup>th</sup>)**

- Final projects presented and critiqued.

**Week 13 (April 20<sup>th</sup> & April 22<sup>nd</sup>)\***

- *Lecture: An introduction to different types of drafting software, and who uses what and why*

*\* If class remains on schedule. Attendance optional.*

## ADDITIONAL INFORMATION

### **Title IX**

Title IX is a federal civil rights law that prohibits discrimination on the basis of a person's actual or perceived sex, gender, gender identity, gender expression, or sexual orientation. Title IX also address instances of sexual violence, dating or domestic violence, and stalking. If a student discloses a Title IX issue to a faculty member, the faculty member is required to forward that information to the Title IX Office. The Title IX office will follow up with the student and discuss how the University can take steps to address the impact on the student and the community. They will also inform the student of their rights and direct them to available resources. The priority is to make sure students are safe and successful here at the University of Cincinnati. Students are not required to talk to anyone in the Title IX Office. Students may also directly report any instance of sex or gender-based discrimination, harassment or violence to the Title IX office at 513-556-3349. Students who wish to know more about their rights and resources on campus, they can consult the [Title IX website](#) or contact the Title IX office directly at 513-556-3349.

### **Counseling Services, Clifton Campus**

Students have access to counseling and mental health care through the University Health Services (UHS), which can provide both psychotherapy and psychiatric services. In addition, students can receive three free professional counseling sessions upon request through the Counseling and Psychological Services (CAPS). These sessions are not associated with student's insurance coverage. Students are encouraged to seek assistance for anxiety, depression, trauma/assault, adjustment to college life, interpersonal/relational difficulty, sexuality, family conflict, grief and loss, disordered eating and body image, alcohol and substance abuse, anger management, identity development and issues related to diversity, concerns associated with sexual orientation and spirituality concerns, as well as any other issue of concerns. After hours, students may call UHS at 513-556-2564 or CAPS Cares at 513-556-0648. For urgent physician consultation after-hours students may call 513-584-7777.

### **Sexual Assault Resources**

#### *Consent*

Consent must be verbal, sober, and ongoing. It is also informed, freely given, mutual, and can be withdrawn at any time. A person cannot give consent if he or she is mentally or physically incapacitated or impaired such that the person cannot understand the fact, nature or extent of the sexual situation; this includes impairment or incapacitation due to age, alcohol or drug consumption, or being asleep or unconscious.

#### *Confidentiality*

If you have experienced sexual misconduct and would like to speak confidentially with someone about your reporting options, please consider contacting one of the confidential resources.

#### *Sexual Assault*

Sexual Assault is offenses including rape, fondling, or statutory rape. Sexual assault includes non-consensual intercourse as well as non-consensual sexual contact.

#### *Counseling & Psychological Services (CAPS)*

(513) 556-0648 (24 hours)

- Provides free, **confidential** crisis intervention, support groups, advocacy and ongoing individual counseling services to students who have experienced sexual violence, sexual harassment, stalking and/or intimate partner violence while enrolled at UC
- Emergent walk-in services are available during office hours, 8:30 - 4:00pm.
- After-hours helpline staffed by professional counselors available at (513) 556-0648
- Sexual Assault support counselors: Abby Lewis, MA, LICDC, LPCC

#### *Title IX Office (Sex-Based Discrimination/Harassment & Sexual Violence)*

- Provides investigation and accommodation for students filing a report with the University of Cincinnati. Reports may be filed through the Title IX Office website.

- Contact: Karla Phillips, Interim Title IX Coordinator (513) 556-3349

UC Police & Public Safety

(513) 556-1111

- The UC Police have a dedicated victim support team available for sexual assault survivors.
- Making a police report and ensuring that evidence is collected is important to preserve the option of prosecution, but it does not mean you have to prosecute.

Women Helping Women

(513) 381-5610

- Non-university, community-based free, **confidential** support, accompaniment and advocacy. Located at 215 East 9th St., 7th Floor.
- Provides support groups and hospital, court & police accompaniment
- Walk-in or call 24-hour crisis hotline (513) 381-5610

Note: Confidential services can be found only using pastoral care, CAPS, and University Health Services. All others trigger a report being filed.